



# MINUTES

## Aransas County Commissioners Court

9:00 AM – Monday, November 28, 2022

The Aransas County Commissioners Court met in **Regular Session** on Monday, November 28, 2022, at 9:00 AM, in the Aransas County Courthouse, 2840 Hwy 35 N, Rockport, Texas.

Present: **C. H. "Burt" Mills, Jr.**, County Judge  
**Jack Chaney**, Commissioner Precinct 1-1A  
**Leslie Casterline**, Commissioner, Precinct 2  
**Pat Rousseau**, Commissioner, Precinct 3  
**Wendy Laubach**, Commissioner, Precinct 4

Absent:

**I. Call to Order & Pledges**

The meeting convened at 9:00 AM, followed by pledges to the American and Texas flags.

**II. The Invocation** was given by **Commissioner Pat Rousseau**.

**III. Roll Call** was taken. **A Quorum was declared**, and the following proceedings were had and done, to wit:

**IV. Citizens to be Heard** – there were none

**V. Presentations** – there were none

**VI. Consent Agenda**

1. Minutes from the November 14, 2022 Regular Meeting
2. Minutes from the November 18, 2022 Special Meeting
3. \$25 donation from Thomas Lee to Aransas County Animal Control
4. \$100 donation from Paul Schilder to Aransas County Animal Control
5. \$100 donation from Bruceia Fraser to Aransas County Animal Control

**Motion** by Commissioner Casterline to approve the Consent Items; seconded by Commissioner Rousseau.

**Vote:** Motion carried 5-0; it was so ordered.

**VII. County Reports**

6. Texas Maritime Museum Report

**Motion** by Judge Mills to approve the 3rd Quarter 2022 Report for the Texas Maritime Museum; seconded by Commissioner Casterline.

**Vote:** Motion carried 5-0; it was so ordered.

## VIII. Contracts, Agreements, Grants, and Leases

### 7. Award Outside Auditing Services Contract

**Motion** by Commissioner Casterline to approve awarding a contract to Belt Harris Pechacek, LLLP for Outside Auditing Services to begin December 31, 2022 for a base fee of \$43,750.00, a Single Audit Base Fee of \$4,120.00, and a Single Audit Major Program Fee of \$5,215.00 (per Major Program), for a proposal of \$53,085.00 with the option of renewing each of the four subsequent Fiscal Years, and authorize the County Judge to sign the Engagement Letter; seconded by Commissioner Chaney.

**Vote:** Motion carried 5-0; it was so ordered.

### 8. Dump Truck Purchase

**Motion** by Commissioner Rousseau to approve the purchase of a 2023 Mack MD6 Dump Truck from Bruckner's Truck Sales Inc., in the amount of \$114,950.44, and authorize the County Judge to execute necessary documents; seconded by Commissioner Chaney.

**Vote:** Motion carried 5-0; it was so ordered.

## IX. Planning and Budget

### 9. Treasurer's Report

**Motion** by Commissioner Rousseau to approve October 2022 Treasurer's Report; seconded by Commissioner Chaney.

**Vote:** Motion carried 5-0; it was so ordered.

### 10. Mosquito Control Chemicals

**Motion** by Commissioner Casterline to approve authorizing Environmental Health to seek bids for 2023 Mosquito Control Chemicals; seconded by Commissioner Rousseau.

**Vote:** Motion carried 5-0; it was so ordered.

### 11. County Clerk Office Job Descriptions

**Motion** by Judge Mills to approve the five remaining job descriptions for County Clerk Elect; seconded by Commissioner Casterline.

**Vote:** Motion carried 5-0; it was so ordered.

### 12. NOT an Action Item:

On January 3, 2023, the County Clerk's office will be closed to the public.

**13. Job Description – Criminal Investigator**

**Motion** by Commissioner Chaney to approve an updated job description for Criminal Investigator – Deputy Sheriff for the Sheriff’s Office; seconded by Commissioner Casterline.

**Vote:** Motion carried 5-0; it was so ordered.

**14. Job Description – Lieutenant Criminal Investigator**

**Motion** by Commissioner Casterline to approve a job description for Lieutenant Criminal Investigator – Deputy Sheriff for the Sheriff’s Office, for the new position approved during the 11/14/2022 Commissioners Court; seconded by Commissioner Rousseau.

**Vote:** Motion carried 5-0; it was so ordered.

**15. Job Description – Lieutenant Training Coordinator**

**Motion** by Commissioner Casterline to approve an updated job description for Lieutenant Training Coordinator – Deputy Sheriff for the Sheriff’s Office; seconded by Commissioner Chaney.

**Vote:** Motion carried 5-0; it was so ordered.

**16. Purchasing Vacation and Compensatory Time in Excess of Allowed Levels**

**Motion** by Commissioner Rousseau to **TABLE** approving purchasing vacation and compensatory time in excess of Allowed Personnel Policy Levels; seconded by Commissioner Laubach.

**Vote:** Motion to TABLE carried 5-0; it was so ordered.

**17. Budget Line Item Transfers**

**Motion** by Commissioner Casterline to approve Budget Line Item Transfers; seconded by Commissioner Chaney. (Per Auditor Cockerham, there were none.)

**Vote:** Motion carried 5-0; it was so ordered.

**18. Accounts Payable and Payroll/Payroll Liabilities**

**Motion** by Commissioner Casterline to approve Accounts Payable and Payroll/Payroll Liabilities; seconded by Commissioner Chaney. (Auditor Cockerham mentioned a \$1M investment purchased out of the Indigent Healthcare Fund, a \$15K payment to GrantWorks (GLO street projects), and a \$68K to Allstate (GLO radio tower project).

**Vote:** Motion carried 5-0; it was so ordered.

**X. Reports from Commissioners, Elected Officials & Department Heads – No action will be taken –**

**Animal Control Director Lori Cesar** reported on the results of the recently-received \$180,000 Coastal Bend Grant designated for Aransas County Animal Control. So far, 42 animals in the target area have now been spayed or neutered and 20 are on the waiting list. Per Cesar, the average per animal alteration cost is \$160, so there is plenty of money to do more. The target area covers: Corpus Christi Street, San Antonio Street, and Monkey Road.

**County Clerk Carrie Arrington** announced that the new recording software system in the County Clerk's office—Tyler Eagle Recorder—goes live at 8:00AM, on Monday, December 6th. This will be the culmination of a nearly two-year project, it's very exciting, and it is going to be a HUGE improvement for Aransas County. The Eagle Recorder program is extremely user-friendly and people will easily be able to search for, view, and order records, and also do things like apply for a marriage license or a DBA/Assumed Name from our office's two public computers OR from their own computers or cell phones!

The County Clerk's office will be closed to the public this Friday, December 2nd to facilitate the data conversion.

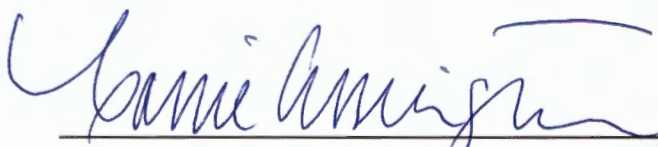
And, soon after this conversion, we will have ALL of the Aransas County land records in Eagle Recorder--the second phase of this project--because, right now, we have 748 of our county record books off-site being imaged, indexed, and preserved as needed. Thanks to the funds we received from an ARPA (American Rescue Plan Act) Grant and monies from the Clerk's Archive Fund, those records will be able to be uploaded into the new system too.

We will also offer eRecording services for title companies, attorneys, and banks, plus Fraud Guard—a service for property owners in Aransas County to help prevent them from being the victims of property fraud—free for those who sign up for it. And, in early 2023—a third phase is planned to add this court's agendas, minutes, and packets available within the new system.

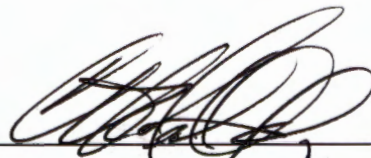
This is a very exciting news for Aransas County, and the County Clerk-elect is also very excited about it—which is great.

**XI. Adjournment**

No further business presenting, the Court adjourned at 9:42 AM on a motion duly made by Commissioner Rousseau and seconded by Commissioner Casterline.



Carrie Arrington, Ex-Officio Clerk  
of the Commissioners Court



C. H. "Burt" Mills, Jr., County Judge

